



New Mexico Federation of Chapters

www.narfe-nm.com

January 26, 2012

SUBJECT: Call to Convention - New Mexico Federation of Chapters April 19-21, 2012

Dear NARFE Members,

As President of the New Mexico Federation of Chapters, I invite you to attend our 51st annual convention at the Courtyard by Marriott hotel in Santa Fe.

We are celebrating 100 years of statehood for New Mexico and 60 years of NARFE's presence in New Mexico. Chapters 80 Albuquerque, 182 Las Cruces, and 186 Santa Fe were established in 1952. Our theme "It's not just about us" will highlight the many contributions that NARFE members have made and continue to make to their communities.

All NARFE members are encouraged to attend this important convention. In the business sessions we will make important decisions such as election of officers for the next two years and votes on proposed changes to our By-laws. Other activities will offer opportunities for socializing and fun. The Thursday evening mixer will include a celebration of 100 years of New Mexico statehood and of the three NARFE chapters established 60 years ago. The Friday night banquet will be followed by awards presentations and live entertainment that is sure to please.

Registration and lodging information is included in the enclosed "Invitation to Convention" from Santa Fe Chapter 186.

I look forward to seeing you in Santa Fe!

Sincerely,

Leon E. Garcia, PhD
New Mexico Federation President

Enclosure:

Invitation to Convention from Chapter 186



Santa Fe Chapter 186
PO Box 4431
Santa Fe, New Mexico 87502-4431

January 23, 2012

SUBJECT: Invitation to Convention - New Mexico Federation of Chapters April 19-21, 2012

Dear NARFE Members,

The year 2012 promises to be full of challenges for Federal employees and retirees. Please join us in Santa Fe to hear the latest news that could affect your earned benefits and to elect Federation officers and vote on By-law proposals. You will also have many opportunities to socialize and have fun!

March 31, 2012 is the last day to register early. The registration fee of \$75 per person includes all general sessions, two continental breakfasts, snacks & beverages at three breaks, and the Thursday evening mixer with substantial hors d'oeuvres, a birthday cake for New Mexico and the three NARFE chapters established in 1952, and live music. The Friday night banquet offers three entrée choices at a cost of \$45.00 per person and an evening of live musical entertainment. Your planning guide and registration form are enclosed.

March 5, 2012 is the last day that we can accept your chapter ads and booster pages for the printed Convention Program. Your chapter has an opportunity to showcase your service to your community and to convey a message of encouragement to your fellow NARFE members. Rates and submission details are in the enclosed Advertisement and Display Table Request form.

March 31, 2012 is the last day that we can accept New Mexico chapters' deceased member names for inclusion in the printed Memorial Book. Please email or telephone this information to Janice Baker, 505-471-2448, Bakerhomeplace@msn.com.

April weather in Santa Fe is usually sunny and pleasant. But weather can change quickly so come prepared for cool weather if you plan to take advantage of the hotel's free shuttle to downtown Santa Fe.

If you have questions or need additional information, please contact one of us: Don Jochem, 505-471-1982, dpjochem@hotmail.com; Leo Garza, 505-471-5739; leolucygarza@live.com; or Janice Baker, 505-471-2448, Bakerhomeplace@msn.com. We look forward to welcoming you to Santa Fe!

Don Jochem
Convention Co-chair

Leo Garza
Convention Co-chair

Janice Baker
Chapter 186 President

Attachments:

Planning Guide (2 sided)

Registration Form (2 sided)

Advertisement and Display Table Request Form; Chapter Booster Page (2 sided)

PLANNING GUIDE

NARFE New Mexico Federation Convention
Courtyard by Marriott Hotel
3347 Cerrillos Road, Santa Fe, New Mexico
April 19-21, 2012

Convention Contacts: Don Jochem, 505-471-1982, dpjochem@hotmail.com ; Leo Garza, 505-471-5739, leolucygarza@live.com; Janice Baker, 505-471-2448, Bakerhomeplace@msn.com.

Registration Fee: Includes all general sessions, two continental breakfasts, snacks/beverages at three breaks, and Thursday evening mixer with substantial hors d'oeuvres, live music and a birthday cake honoring NM and Chapters 80, 182, 186

\$75.00 on or before March 31, 2012

\$80.00 after March 31, 2012

Banquet: \$45.00 per person. Includes plated dinner with seasonal vegetables, choice of three entrees, rolls, dessert & beverage, no-host bar, live entertainment

Schedule:	April 19 Thursday	1-5 pm	Registration & vendor exhibits
		6-9 pm	Convention committee meetings Mixer; no-host bar; hors d'oeuvres
	April 20 Friday	7:00 am	Registration & continental breakfast
		8:00 am	Convention Call to Order
			Mid-morning snacks/beverages
		12:00 pm	Lunch break (on your own)
		1:30 pm	Session reconvenes
			Mid-afternoon snacks/beverages
		5:00 pm	Session adjourns
	April 21 Saturday	5:30 pm	Social hour; no-host bar
		6:30 pm	Banquet (tickets required) & entertainment
		7:30 am	Continental breakfast
		8:15 am	Session reconvenes
			Mid-morning snacks/beverages
		1:00 pm	Convention adjourns

Lodging: Courtyard by Marriott Hotel, 3347 Cerrillos Road, Santa Fe, NM

Call hotel at 505-473-2800 for room reservations. Specify "NARFE (G Code)."

Accessible rooms are available.

Negotiate room upgrades independently.

NARFE room rates:	standard room	\$89.00 plus 15.1875% occupancy tax
	suite	\$119.00 plus 15.1875% occupancy tax

NARFE special rates apply for 4 nights: April 18-21, 2012

Reservation deadline for guaranteed NARFE special rates: March 19, 2012

Hotel amenities:

- Free shuttle to/from downtown plaza several times a day

- On-site restaurant serves breakfast and dinner; no lunch

- Free parking

- Exercise room and heated indoor pool

- Complimentary internet connection

Travel Information

Road Advisory Hotline 800-432-4269 www.newmexicoroad.com

Albuquerque International airport 65 miles south of Santa Fe www.cabq.gov/airport

Airport shuttles between Albuquerque airport and Santa Fe hotels:

Sandia Shuttle Express 1-888-775-5696; 505-242-0302 www.sandiashuttle.com

Roadrunner Airport Shuttle 1-505-424-3367 www.roadrunnershuttleservices-nm.com

REGISTRATION FORM

NARFE New Mexico Federation Convention
Courtyard by Marriott Hotel
3347 Cerrillos Road, Santa Fe, New Mexico
April 19-21, 2012

Early registration ends March 31, 2012

Please print clearly (one form per attendee; make copies as needed)

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Name _____

Phone _____

Mailing Address _____

City _____ **State** _____ **Zip** _____

Email _____

I am: *(circle only one)*

Federation Officer Past Federation President Delegate Alternate Delegate

Member (non-delegate) Guest

Your Chapter Name & Number _____

In case of emergency notify _____

Phone _____

Function	Cost	Paid
Convention (<i>includes sessions, evening mixer, continental breakfasts, breaks</i>)	\$75.00	
Banquet (<i>select entree on reverse</i>)	\$45.00	
Late fee (<i>If received or postmarked after March 31, 2012</i>)	\$5.00	
Total Enclosed		

Banquet entree (circle one)

New York strip steak		Marinated grilled salmon		Seasonal vegetarian entrée	
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Please specify any special dietary needs _____

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Make check or money order payable to **NARFE Chapter 186** and send to

NARFE Chapter 186
2012 NM Federation Convention
PO Box 4431
Santa Fe, NM 87502-4431

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Cancellation Policy: Refunds will be made after the convention to registrants who cancel in writing on or before **March 31, 2012**.

Questions: Don Jochem 505-471-1982 dpjochem@hotmail.com
Leo Garza 505-471-5739 leolucygarza@live.com
Janice Baker 505-471-2448 Bakerhomeplace@msn.com

FOR OFFICIAL USE ONLY

Registration # _____ Date received _____ Amount _____

Method of payment _____

Number of banquet tickets _____

Entree selected _____

**PROGRAM BOOK ADVERTISEMENT REQUEST
DISPLAY TABLE REQUEST**

NARFE New Mexico Federation Convention
Courtyard by Marriott Hotel
3347 Cerrillos Road, Santa Fe, New Mexico
April 19-21, 2012

Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____

Email _____

DISPLAY TABLES Please circle the appropriate item

Full table \$150 Half table \$75 Want to sponsor a door prize? Yes No

PROGRAM BOOK ADS Please check appropriate box for size of advertisement

☐

Full page - \$125.00
(7" x 10")

☐

Half page - \$65.00
(7" x 5")

☐

Quarter page - \$45.00
(3-1/2" x 5")

☐

Business card - \$25.00
(3-1/2" x 2")

Ads must be camera-ready. Photographs show best black & white (half-tone). Email your ad and this completed form to Bakerhomeplace@msn.com as .PDF attachment (will be processed after payment is received) OR package your ad copy to prevent bending and mail it with this completed form and your check or money order payable to NARFE Chapter 186.

NARFE Chapter 186

2012 NM Federation Convention

PO Box 4431

Santa Fe, NM 87502-4431

Questions: Janice Baker, 505-471-2448, Bakerhomeplace@msn.com

AD & PAYMENT MUST BE RECEIVED NO LATER THAN MARCH 5, 2012

BOOSTER PAGE FROM CHAPTER

NARFE New Mexico Federation Convention

Courtyard by Marriott Hotel

3347 Cerrillos Road, Santa Fe, New Mexico

April 19-21, 2012

Make copies as needed; mail to same address as registration form and program ads

Suggested donation: \$1 per signature

CHAPTER _____

NAMES (please print)

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