



# National Active and Retired Federal Employees Association

## The New Mexico Federation of Chapters

January 11, 2018

To: Chapter Presidents

Subject: **Call for Resolutions for the 2018 Federation Convention**

The New Mexico Federation of Chapter's Resolutions Committee requests that you submit any proposed resolutions to be addressed at the Federation's convention to be held in Tucumcari on April 19-21, 2018

This year is unique in that it is a transition year as NARFE moves into a "One member, one vote" mode. The results are several major changes. They are:

1. Resolutions intended to be addressed on the National level must be in at a much earlier date in order for them to be voted on by all of the membership. The date for the submission of resolutions or bylaws changes at this level was December 15, 2017. This means that no resolutions for forwarding to the National Office will be addressed at this convention.
2. Proposed changes in the Federation's bylaws will not be addressed at this convention, since the Federation's bylaws are being completely re-written by a Bylaws Committee. The revised bylaws will be addressed as a whole at the convention. Suggestions as to bylaws should be addressed to that committee. The contact for that committee is Billie J. Zinter, 10700 Fineland Dr. NW, Albuquerque, NM 87114, email [Billie.Zinter@narfe.org](mailto:Billie.Zinter@narfe.org), telephone (505)554-4345.
3. This will be the last convention that resolutions are submitted and debated on the floor of the convention. In the future, the "One member, one vote" rule will be applied at the Federation level, which means that all members will have the opportunity to vote on any resolutions or proposed changes to the bylaws.

Proposed resolutions must be prepared in the format as outlined in the enclosed form "Proposed Convention Resolution", and the rules on its reverse side. They can be submitted by USPS or email to the Resolutions Committee, **no later than February 18, 2018**. The reviewed and finalized resolutions will be submitted by the Resolutions Committee to the chapter presidents by **March 5, 2018**. These time frames are firm as prescribed by the Federation's Bylaws

Please submit any proposed resolutions to Lee M. Tomlin, Resolutions Committee, NM Federation of Chapters, 9804 Lorelei Ln NE, Albuquerque, NM 87111-1248 or email to Lee Tomlin, email [Lee.Tomlin@narfe.org](mailto:Lee.Tomlin@narfe.org) with a subject of "Proposed Convention Resolution,"

See you at the Convention,

Lee M. Tomlin, Resolutions Committee  
Telephone (505) 797-9711osure

Enclosure

Serving Active and Retired Federal Employees  
Since 1921



**New Mexico Federation  
of Chapters  
2018 Convention**

**Proposed Convention Resolution**

Please follow instructions on reverse side of this form.

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**1. Subject:**

**2. WHEREAS:** (Provide the reason that the Convention should take the proposed action. Limit to no more than three paragraphs.)

**3. BE IT RESOLVED:** (Proposed action Convention should take.)

**4. Estimated Annual Cost:** (Necessary for informed decisions.)

**5. Adopted by Chapter:**

Chapter Number:

Chapter Name:

Date:

**6. Federation Action:**  **Adopted**       **Adopted as Amended**       **Rejected**

Date of Action:

## WRITING RESOLUTIONS

1. A resolution is a main motion to introduce new business before the members for discussion and/or adoption.
2. To give the reason(s) for the resolution may be stated in a "preamble". This is the introduction to the resolution and begins with the word "Whereas". There may be as many paragraphs beginning with "Whereas" to outline the principle points. Each paragraph should close with a semicolon, followed by the word "and" and the last paragraph close with a semicolon, after which the words, "there" or "therefore be it" are added and no punctuation follows these words.
3. After the last "Whereas" paragraph, the following paragraph begins with "Resolved", which precedes the statement of action to be taken. There may be as many paragraphs beginning with "Resolved" as is necessary. The word "Resolved" is followed by a comma and the word "That" (capital "T").

Example: WHEREAS: Annual conventions are constantly growing in attendance; and  
WHEREAS: Delegate attending conventions recently have requested more  
educational features for the benefit of all in attendance;  
therefore be it  
RESOLVED, That the annual convention allow time for necessary business and  
extend opportunities for training and education through workshops.